**DOCTOR APPOINTMENT LETTER**

Dear Mr. Johnson,

I am writing this letter to request an appointment with you on 20th August 20XX at 2:00 p.m. I am having a severe backache for a month and have visited the regular physician, Mr. Steven Smith, Daycare Hospital. After a treatment of two weeks, he suggested me to visit a specialist as my condition did not improve.

It would be highly appreciated if you book me this slot as I am in severe pain. I will be bringing along the test results and the prescription of my previous treatment with the physician. If you need any further documents, kindly, inform me on my cell # **[111-1111-1111].**

The name of my health insurance plan is **[NAME].**

Regards,

Joe Galler.